

City of Leander, Texas



October 1, 2018

Laura Lantrip
City Planning & Zoning Commission
City of Leander
705 Unity Drive
Leander, TX 78641

Dear Ms. Lantrip

Our auditors, Brockway, Gersbach, Franklin & Niemeier, P.C., are conducting an audit of our financial statements at September 30, 2018 and for the year then ended. Please furnish to them the information requested in the attached questionnaire. Please sign and date your reply and mail the questionnaire directly to Brockway, Gersbach, Franklin & Niemeier, P.C. in the enclosed return envelope. The questionnaire is designed to provide the auditors with information about the interests of administrative officials, members of the governing body, and other related parties in transactions with the City.

Please answer all questions. If the answer to any question is "Yes," please explain

Our auditors expect to have the audit completed on December 1, 2018 and would appreciate receiving your reply by that date. We sincerely appreciate your timely cooperation with this request.

Sincerely,

Robert Powers
Finance Director
City of Leander, Texas

Enc. Questionnaire

RP15

Related Party Questionnaire

Please answer all questions. If the answer to any question is "Yes," please explain.

- 1) Have you or any related party of yours had any interest, direct or indirect, in any sales, purchases, transfers, leasing arrangements, guarantees, or other transactions since October 1, 2017 to which the City was, or is to be, a party?

my husband's company, SWS, billed
city \$1577.88 on July 17, 2018.

- 2) Do you or any related party of yours have any interest, direct or indirect, in any pending or incomplete sales, purchases, transfers, leasing arrangements, guarantees, or other transactions to which the City is, or is to be, a party?

Husband's company, SWS, billed \$870 on 10/5/18.
My wife's company, Tonyfoot Public House, has a
pending Old Town business grant - amount \$75,000

- 3) Have you or any related party of yours been indebted to, or had a receivable from, the City at any time since October 1, 2017 (excluding amounts due for purchases or sales on customary trade terms and for ordinary travel and expense advances)?

~~Husband's company, SWS, billed \$870 on Oct 5, 2018.~~
~~My wife's company, Tonyfoot Public House, has a~~
~~pending Old Town business grant - amt. \$75,000~~

- 4) Are you aware of any other related-party transactions, including side agreements, implicit or informal understandings, or other arrangements (whether oral or written), involving the City or its related parties other than yourself?

Yes	No
✓	—
✓	—
—	✓
—	✓

The answers to the foregoing questions are correct to the best of my knowledge and belief.

Signature: Laura Lantrip

Date: 11/5/18